

**The Board of Education of Moorestown Township  
Moorestown, New Jersey  
Public Agenda  
William W. Allen Middle School  
November 19, 2019 – 7:00 p.m.**

**I. Call to Order**

The Regular Meeting of the Moorestown Township Board of Education is called to order. This meeting is called in conformance with the "Open Public Meetings Act" with adequate notice provided as follows:

- A. Notice filed with the Courier Post on July 10, 2019
- B. Notice filed with the Burlington County Times on July 10, 2019

**II. Moment of Silence**

**III. Pledge of Allegiance**

**IV. Roll Call**

Mr. Jack Fairchild  
Mrs. Dria Law  
Mrs. Katherine Mullin  
Ms. Lauren Romano  
Mrs. Caryn Shaw  
Mr. Mark Villanueva  
Mr. Maurice Weeks

Mr. David A. Weinstein, Vice President  
Dr. Sandra Alberti, President

Mr. Arthur F. Risdien, Esq., Solicitor  
Dr. Scott McCartney, Superintendent  
Mrs. Joanne D'Angelo, Business Administrator/Board Secretary  
Ms. Carole Butler, Director of Curriculum and Instruction  
Dr. David Tate, Director of Special Education  
Mrs. Debora Belfield, Director of Personnel  
Mr. Jeffrey Arey, Director of Instructional Technology

**V. Routine Matters**

**A. Minutes**

Approval of minutes for the following meetings attached as Exhibit #20-97:

October 15, 2019 Executive Session  
October 15, 2019 Regular Meeting

October 17, 2019 Special Meeting

Moved by: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**B. Communications**

**C. Educational Highlights –Superintendent’s Monthly Report**

- General Updates
  - Retirement Recognition
    - Raymond DiPatri
    - Daniel Lynch
  - Monthly Strategic Plan Update – WAMS Principal Matt Keith

**D. Student Board Representatives**

- Ashrit Verma
- Cara Petrycki
- Claire Hurren
- Colin DiPasquale

**E. Board Committee Reports – Questions and Comments**

**F. Public Comment on Agenda Items**

**VI. Reports to the Board**

**A. Business Administrator/Board Secretary**

1. **Financial Reports of the Board Secy.** – August, 2019 – Exhibit #20-98
2. **Treasurer’s Report** – June, 2019 – Exhibit #20-99
3. **Cafeteria Report** – September, 2019 - Exhibit #20-100

**Resolution of Board of Education’s Monthly Certification Budgetary Major Account/Fund Status:**

BE IT RESOLVED:

Board Secretary’s monthly certification budgetary line item status:  
 Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8.  
 Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

**4. Approval of Budget Transfers**

I recommend approval of the budget transfers for the month of August, 2019 attached as Exhibit #20-101.

**5. Approval of Bills**

I recommend approval of the bills, in the amount of \$8,641,445.02 attached as Exhibit #20-102.

**Approval of Items 1 – 5:**

Moved by: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**VII. Recommendations of the Superintendent**

**A. 2019 - 2020 Memorandum of Agreement (MOA) and  
2019 - 2020 Live Streaming Memorandum of Understanding  
between Moorestown Township School District and Moorestown Township  
Police Department**

**Routine Action**

Approval of the Memorandum of Agreement (MOA) and Live Streaming Memorandum of Understanding between the Moorestown Township School District and Moorestown Township Police Department for the 2019-2020 school year. As an expression of mutual concern and commitment to students, and to the level of cooperation and understanding described in the MOA Agreement, Dr. Scott P. McCartney, Chief School Administrator; Chief Lee Lieber, MTPD; and Sandra Alberti, Board of Education President, affirm and agree to abide by the standards, procedures, principles and policies set forth in the MOA dated November 11, 2019.

**MOTION:**

I recommend Board approval of the 2019 - 2020 Memorandum of Agreement (MOA) and the 2019 - 2020 Live Streaming Memorandum of Understanding between Moorestown Township School District and Moorestown Township Police Department.

Moved by: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**B. Policies and Procedures**

**1. First Reading**

The Policy Committee has reviewed the file codes listed in the attached exhibit and recommends the following Policies and Regulations be entered on first reading.

- Policy 9210 Parent Organizations
- Policy 9400 Media Relations

**MOTION:**

I recommend that the Board enter on first reading the Policies listed above as Exhibit #20-103.

**2. Second Reading**

The Policy Committee has reviewed the file codes listed in the attached exhibit and recommends the following Policies and Regulations be entered on second reading.

- Policy 0155 Board Committees
- Policy 3159 Teaching Staff Member/School District Reporting Responsibilities
- Policy 3218 Use, Possession, or Distribution of Substances (Teaching Staff)
- Regulation 3218 Use, Possession, or Distribution of Substances (Teaching Staff)
- Policy 4218 Use Possession, or Distribution of Substances (Support Staff)
- Regulation 4218 Use Possession, or Distribution of Substances (Support Staff)

- Policy 4219 Commercial Driver’s License Controlled Substance and Alcohol Use Testing
- Policy 5517 School District Issued Student ID Cards
- Policy 6112 Reimbursement of Federal and Other Grant Expenditures
- Regulation 6112 Reimbursement of Federal and Other Grant Expenditures
- Policy 7440 School District Security
- Regulation 7440 School District Security

MOTION:

I recommend that the Board enter on first reading the Policies listed above as Exhibit #20-104.

Moved by: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**C. Educational Program**

**1. Special Education Out-of-District Placements 2019-20**

The following Moorestown students with special needs are recommended for placement in the appropriate out-of-district programs and schools as mandated in the Individualized Education Programs (IEPs).

MOTION:

I recommend that the Board approve the students with special needs at the placements listed on Exhibit #20-105 for the 2019-20 school year at the locations indicated at the approved tuition rates with transportation provided.

**2. Burlington County Alternative School Placements for 2019-20**

The student listed is recommended for placement in the program at Burlington County Alternative School.

MOTION:

I recommend that the Board approve the student on Exhibit #20-106 for the 2019-20 school year at Burlington County Alternative School at the prevailing tuition rate not to exceed state maximum rate with transportation provided.

**3. Home Instruction 2019-2020**

Approval is requested for Home Instruction for students during the 2019-2020 school year.

MOTION:

I recommend that the Board approve the Home Instruction students listed on Exhibit #20-107 for the 2019-2020 school year.

**Approval of Items 1 – 3:**

Moved by: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**D. Finance and Business**

**1. Travel Expenditures Approval Requests**

The State of New Jersey has enacted P.L.2007, c.53, An Act Concerning School District Accountability. Section 15 of the Act addresses "Travel Expenditures" paid by the school district.

MOTION:

I recommend that the Board approve the travel expenditures requests attached as Exhibit #20-108.

**2. Approval of State Contract and Consortium Vendor Purchases**

MOTION:

I recommend the Board approve NJ State Contract Interlocal Agreement and consortium purchases as per attached Exhibit #20-109.

**3. Donations**

MOTION:

I recommend the Board accept the following donation:

- \$200 from AbbVie Employee Engagement Fund to be used at South Valley Elementary School
- \$13,581.74 from the Friends of Moorestown Boys Soccer to be used by the Moorestown High School Boys Soccer program
- \$250 from MHS Football Booster Club to be used by HS Cheerleaders
- Donation from Garrison Architects of referendum materials, valued at \$1,295.80

**4. Bus Emergency Evacuation Drills**

In the past we have conducted two bus emergency evacuation drills at each school each year. The State requires formal Board acknowledgement.

MOTION:

I recommend that the Board acknowledge that school bus emergency evacuation drills were conducted to date for the 2019-20 school year for South Valley, Baker, Roberts, High School, Middle School and Upper Elementary School in accordance with N.J.A.C.6A:27-11.2 attached as Exhibit #20-110.

**5. Non-Resident Tuition Students**

A resolution is requested approving acceptance of non-resident tuition students for the 2019-2020 school year.

MOTION:

I recommend that the Board approve the 2019-2020 non-resident tuition students as listed in Exhibit #20-111.

**6. Overnight Student Trips**

The Finance and Operations Committee has reviewed and recommends approval of the following trips:

MOTION:

I recommend that the Board approve the overnight trips listed below and detailed in the attached Exhibit #20-112.

French Club/World Language	Quebec, Canada	6/22/20 to 6/26/20
Wrestling Tournament	Atlantic City, NJ	3/4/20 to 3/7/20
Wrestling Tournament	Ocean City, MD	12/27/19 to 12/28/19
Stowe Ski Trip	Stowe, VT	2/7/20 to 2/9/20
NASA/Kennedy Space Ctr.	Cape Canaveral, FL	4/23/20 to 4/26/20

**7. Winter Sports Transportation Bid**

MOTION:

I recommend the Board approve the bid results for Bid #20-2 attached as Exhibit #20-113 and award contracts as follows:

<u>Vendor</u>	<u>Total Cost</u>
Hillman's	\$13,671.00
McGough	\$50,157.00
Eagle Wolfington	<u>\$9,406.50</u>
Total:	\$73,234.50

**8. Residency Determination**

MOTION:

A resolution is requested approving the recommendations of the Residency Committee as per the attached Exhibit #20-114.

**9. Approval of Codicil to the MEA/Board of Education Agreement**

MOTION:

I recommend that the Board approve the Codicil to the MEA/Board of Education Agreement July 1, 2019 – June 30, 2022, as per the attached Exhibit #20-115.

**10. Parent/Legal Guardian Agreement for Transportation**

MOTION:

I recommend the Board approve the following resolution:

Resolved by the Moorestown Township Board of Education to adopt and approve the Transportation Agreement between Student #4000510 and the Moorestown Township Board of Education attached as Exhibit #20-116.

**11. Settlement Agreement**

MOTION:

I recommend the Board approve the following resolution:

Resolved by the Moorestown Township Board of Education to adopt and approve the Settlement Agreement between Student #2001338 and the Moorestown Township Board of Education attached as Exhibit #20-117.

**Approval of Items 1 – 11:**

Moved by: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**E. Employee Relations**

Subject to background checks as required by P.L. 1986 c116 and P.L. 1971, c.437 (C.9:6-8.8 et seq.), for the 2019-2020 school year.

**1. Appointments**

**Administrative Staff**

No actions recommended at this time.

**Professional Staff**

- a. Stephen Peltier, as a Technology Education Teacher at the High School. Mr. Peltier has a MA from Saint Peter’s College. He has been placed on Column MA+30, Step 13 of the Teacher Salary Guide at a salary of \$100,907.00 prorated, effective January 21, 2020 through June 30, 2020.

**Support Staff**

- a. Laurie Banquier, as a Paraprofessional at the George Baker Elementary School. Ms. Banquier has been placed on Column Para AA/BS, Step 5 of the 2019-2020 Paraprofessional Salary Guide at an hourly rate of \$14.33 (4.75 hours per day) for an annual salary of \$12,660.56 prorated, effective on October 28, 2019 through June 30, 2020.
- b. Donna Gallagher, as a Paraprofessional at the Upper Elementary School. Ms. Gallagher has been placed on Column Para, Step 2 of the 2019-2020 Paraprofessional Salary Guide at an hourly rate of \$11.58 (6.75 hours per day) for an annual salary of \$14,538.69 prorated, effective on or about November 20, 2019 through June 30, 2020.
- c. Christy Wantrobski, as a Secretary for the Child Study Team. Ms. Wantrobski has been placed on Column J-10 Step 2 of the 2019-2020 Secretary Salary Guide at an annual salary of \$26,042.00 prorated, effective on December 2, 2019 through June 30, 2020.
- d. Daniel Richardson, as a Custodian at the Middle School. Mr. Richardson has been placed on Column A, Step 9 of the Building and Grounds Salary Guide at an annual salary of \$33,925.00 prorated, effective on or about December 1, 2019 through June 30, 2020.

- e. Nicholas Capretti, as General Maintenance for the District. Mr. Capretti has been placed on Column E, Step 5 of the Building and Grounds Salary Guide at an annual salary of \$40,010.00 prorated, effective on or about December 1, 2019 through June 30, 2020.
- f. Joan Mauro, as a Paraprofessional for the Transportation Department. Ms. Mauro has been placed on Column Para, Step 5 of the 2019-2020 Paraprofessional Salary Guide at an hourly rate of \$13.53 (3 hours per day) for an annual salary of \$7,549.74 prorated, effective on November 20, 2019 through June 30, 2020.
- g. Lisandra Echevarria, as a Bus Driver for the Transportation Department for 5 hours per day for an annual salary of \$15,097.50 prorated, effective on November 4, 2019 through June 30, 2020.

**2. Leave of Absence and Extensions to Leave of Absence**

**Administrative Staff**

No actions recommended at this time.

**Professional Staff**

- a. Elisabeth Lefferts, a Reading and Math Support Teacher at the George Baker Elementary School, an unpaid absence November 5, 2019 and November 6, 2019.
- b. Kimberly Berdos, a Special Education Teacher at the Mary Roberts Elementary School, an unpaid Family Medical Leave of Absence on August 28, 2019 through November 27, 2019. Requesting an unpaid Child Rearing Leave of Absence November 28, 2019 through June 30, 2020.
- c. Catherine Devone, a Special Education Teacher at the Mary Roberts Elementary School, a paid Medical Leave of Absence April 20, 2020 through June 30, 2020.
- d. Stephanie Ronaldson, an Art Teacher at the Mary Roberts Elementary School, an unpaid Family Medical Leave of Absence October 21, 2019 through November 11, 2019.
- e. Jennifer Williams, a Social Worker at the Mary Roberts Elementary School, a paid Medical Leave of Absence February 3, 2020 through April 3, 2020; unpaid Family Medical Leave of Absence April 6, 2020 through May 29, 2020.
- f. Thomas Kacerek, a Computer Teacher at the South Valley Elementary School and the Mary Roberts Elementary School, an unpaid Family Medical Leave of Absence February 20, 2020 through June 11, 2020.
- g. MaryKate Storbeck, a Special Education Teacher at the Upper Elementary School, a paid Medical Leave of Absence February 10, 2020 through March 23, 2020; unpaid Family Medical Leave of Absence March 24, 2020 through June 30, 2020.



- h. Kelly Stratton, a Part Time Music Teacher at the Middle School, a paid Medical Leave of Absence January 29, 2020 through February 13, 2020; an unpaid Medical Leave of Absence February 14, 2020 through March 27, 2020; unpaid Child Rearing Leave of Absence March 28, 2020 through June 30, 2020.
- i. Spring Williams, a Science Teacher at the Middle School, a paid Medical Leave of Absence August 28, 2019 through November 1, 2019. Requesting an extension to a paid Medical Leave of Absence November 2, 2019 through December 31, 2019.
- j. Melanie Bruno, a Social Studies Teacher at the High School, a paid Medical Leave of Absence August 28, 2019 through October 1, 2019; an extension to the paid Medical Leave of Absence from October 2, 2019 through October 18, 2019. Requesting an extension to a paid Medical Leave of Absence October 19, 2019 through November 15, 2019.

**Support Staff**

- a. Lauren McGlone, a Special Projects Manager for the District, a paid Medical Leave of Absence October 14, 2019 through December 1, 2019. Requesting an extension to a paid Medical Leave of Absence December 2, 2019 through December 31, 2019.
- b. Norma Townes-Gonzalez, a Paraprofessional at the South Valley Elementary School, an unpaid absence November 26, 2019 and November 27, 2019.
- c. Lynn Nicgorski, a Paraprofessional at the Middle School, an unpaid absence December 4, 2019 through December 6, 2019 and January 17, 2020.

**3. Change of Position/Column**

**Administrative Staff**

No actions recommended at this time.

**Professional Staff**

No actions recommended at this time.

**Support Staff**

- a. The Child Study Team Secretary position, formerly a 12 month Column L is recognized, effective December 1, 2019, as a 10 month Column J on the Secretary Salary Guide.
- b. Lori Martinez, from a Step 7 Column J-10 (\$29,344.00) Secretary to a Step 7 Column N, (\$37,069.00) prorated at the High School, effective December 1, 2019.

**4. Resignation**

**Administrative Staff**

No actions recommended at this time.

**Professional Staff**

No actions recommended at this time.

**Support Staff**

- a. Julie Vorwerk, a Bookkeeper for the District, effective December 30, 2019.
- b. Christy Wantrobski, a Paraprofessional at the George Baker Elementary School, effective November 13, 2019.
- c. Angela Buggs, a Paraprofessional at the South Valley Elementary School, effective November 13, 2019.
- d. Joan Kirby, a Paraprofessional at the High School, effective October 31, 2019.
- e. Tammy Pickens, a Bus Driver for the Transportation Department, effective October 31, 2019.

**5. Retirement**

**Administrative Staff**

No actions recommended at this time.

**Professional Staff**

No actions recommended at this time.

**Support Staff**

- a. Lorraine Iacovelli, a Principal’s Secretary at the South Valley Elementary School, after 25 years of service to the District, effective June 30, 2020.

- 6. Athletics** - Exhibit #20-118
- 7. Substitutes** - Exhibit #20-119
- 8. Creative Minds Staff** - Exhibit #20-120
- 9. ESSA Title I Tutors** - Exhibit #20-121
- 10. Movement on the Salary Guide** - Exhibit #20-122
- 11. Co-Curricular** - Exhibit #20-123
- 12. Clubs** - Exhibit #20-124
- 13. Extended Day Care Program-LTS** - Exhibit #20-125

**Approval of Items 1 – 13:**

Moved by: \_\_\_\_\_ Second: \_\_\_\_\_ Roll Call Vote: \_\_\_\_\_

**VIII. Suspensions and HIB Report**

**A. Suspensions – Exhibit #20-126**

**B. Superintendent’s HIB Report**

MOTION:

I recommend that the Board approve the following HIB cases as discussed in executive session.

- Unsubstantiated
  - WAMS - #1

Moved by: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**IX. Informational Only**

**A. Enrollment Information – November 1, 2019**

	<b>2018-2019</b>	<b>2019-2020</b>
High School	1297	1267
Middle School	642	662
Upper Elementary School	919	912
Elementary School	<u>1130</u>	<u>1118</u>
Total	3988	3959

**B. Old Business**

**C. New Business**

**D. Public Comments**

**X. Adjournment**

Moved by: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_